

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 8, 2010**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 8th day of December 2010, with the roll call of members as follows:

Jim Jerrold	Present
Dan Kimzey	Present
Rick Kolm	Present
Debbie Stephens	Present
Keith Westfall	Present

The Board of Directors for the Kiowa Fire Protection District convened at 1905 and Chairman Jim Jerrold called the meeting to order.

AGENDA:

Debbie Stephens made a motion to approve the Agenda with the addition of VFIS Insurance Renewal. Dan Kimzey seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

INSURANCE:

VFIS: Jeff Cunningham with VFIS came before the Board to present the insurance renewal for 2011. The renewal reflects a reduction of \$560.00 in the premium.

APPROVAL OF MINUTES:

Keith Westfall made a motion to approve Kiowa Fire Protection District Board of Directors Meeting Minutes of November 10, 2010. Debbie Stephens seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

CORRESPONDENCE:

None.

APPROVAL OF BILLS:

Rick Kolm made a motion to approve Kiowa Fire Protection District check #5520 through #5561. Debbie Stephens seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

PUBLIC HEARINGS:

2011 Budget Adoption: Budget Officer Geri Scheidt submitted the 2011 Budget for the Kiowa Fire Protection District for the Board of Directors review. Proper notice was published in the Ranchland News and the proposed budget was available and open for public inspection at the Kiowa Fire Station

#1. Revenues and expenditures are listed so that the budget remains in balance, as required by law. Estimated General Fund expenditures are \$634,855; Pension Fund - \$57,000 and the Emergency Fund is \$70,539. Estimated Revenue for each fund is as follows: Sources Other Than Taxes -\$85,500; From Tax Levy - \$236,735; From Other Taxes - \$30,000 and Fund Balance - \$353,159. Pension Fund Revenues: General Fund - \$20,000; State Matching Funds - \$14,781; Investment Income - \$50,000 and Fund Balance - \$503,464.

Public Comment Speakers: None. Closed public comment at 7:51 p.m. No written comments were received. Rick Kolm made a motion to approve the 2011 General Fund and Pension Fund Budget as submitted. Debbie Stephens seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

2011 Mill Levy Certification: The 2011 Assessed Valuation for the Kiowa Fire Protection District is \$27,245,340 and for the purpose of meeting all general operating expenses for the 2011 budget year, to levy a tax of 8.689 mills upon each dollar of the total valuation for assessment of all taxable property within the Kiowa Fire Protection District. Rick Kolm made a motion to certify a mill levy of 8.689 mills for the 2011 budget year. Dan Kimzey seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

2011 Budget Appropriation: Dan Kimzey made a motion to appropriate the 2011 Budget as follows:

General Fund - \$634,855
Pension Fund - \$ 57,000
Emergency Fund - \$70,539

Rick Kolm seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Debbie Stephens made a motion authorizing all Board Officers to sign, execute and certify all necessary documents relating to the 2011 Budget. Dan Kimzey seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

REPORT OF OFFICERS, PROFESSIONAL CONSULTANTS & COMMITTEES:

Kiowa Fire Chief Dian Bowers came before the Board to discuss the following items:

Insurance: Dian reported that the EMOD rate on Pinnacle Assurance is 1.78 for 2011.

Heater Quote: Dian received the second proposal for new heaters in the bay. Quotes received are \$12,600 from Van D's Heating & Air Conditioning and \$8,457 from Conditions Air Corporation.

Insurance: Dian reported that VFIS will not cover the damage to the Dodge Intrepid. Since the Intrepid is no longer in service, Dian requested Board direction on whether to reimburse the members for mileage when attending trainings or let the members use the District's pickup. Dan Kimzey made a motion to pay a mileage reimbursement of 50 cents per mile for training along with a copy of the member's driver's license and proof of insurance. Keith Westfall seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

Administrative/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Budget: Geri reported that the budget is completed and will be sent in to the Division of Local Government.

Assessed Valuations: Geri reported that the Assessor's Office has forecasted a reduction in assessed valuations for 2011 by 6 percent. This means a reduction in revenue by 6 percent for budget year 2012 for the District.

Website: Geri requested approval to post the 2011 Budget to the District's website, along with monthly meeting agenda's and the Board of Directors Meeting Minutes after they are approved. The Board approved the request.

County Attorney Bob Tibbals came before the Board to discuss the following items:

Bob stated that he felt it is necessary to keep on top of changes on the District's assessed valuation and consider setting up a formal 5 year plan for projected replacement of buildings, equipment, etc., that will be in line with the District's revenues. Bob requested that the Fire Chief setup a time for the Attorney to talk to the volunteers regarding their review. Bob reported that the ECCA Meeting was moved to December 16th at 7 pm at the Elizabeth Fire Department.

ECCA Board Representative Report: Debbie Stephens reiterated that the ECCA Board Meeting was moved to December 16th at 7 pm at the Elizabeth Fire Department. The ECCA Budget Committee reduced the percentage of what it will pay for emergency calls for the District to 50% instead of paying 62% in order to add a cushion in the budget for capital improvements.

EMS Representative Report: None

UNFINISHED BUSINESS:

Employee Evaluation: Chairman Jim Jerrold stated that the Board of Directors review each employee IPO's and rating them individually and forward those reviews to the Chairman of the Board who will average all the reviews and present them at the next meeting to the respective employee either in open session or in executive session at the employee's request.

NEW BUSINESS:

Ambulance Accounts: New outstanding A/R is \$20,395.71.

2011 Board of Director Meeting Schedule: Geri presented the 2011 Board of Director Meeting Schedule for 2011 for the second Wednesday of every month starting at 7:00 p.m., or as soon as possible thereafter, at Kiowa Fire Station #1, 403 County Road 45, Kiowa, CO. Rick Kolm made a motion to approve the 2011 Board of Director Meeting Schedule as presented. Keith Westfall seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

2011 Holiday Schedule: Geri presented the 2011 Holiday Schedule. The Board agreed with the schedule as presented.

2011 Designated Posting Places: Geri requested that the Board of Directors designate the Official Posting Places for the District's notices. Rick Kolm made a motion to designate the County Clerk's Office, Kiowa Fire Station #1, Kiowa Post Office and Kiowa Library as the District's Official Posting Places for the year 2011. Keith Westfall seconded the motion. The roll having been called, the Chairman declared the motion unanimously carried and so ordered.

PUBLIC COMMENT:

None

No further business coming before the Board, the meeting was adjourned at 2039 with the next scheduled meeting to commence at approximately 1900 on Wednesday, January 12, 2011.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
SECRETARY FOR THE BOARD OF DIRECTORS